

*Storey County Building Department*  
**CERTIFICATE of OCCUPANCY**  
*Minimum Requirements*

After successful completion of all prior required inspections, the following must be completed for a CERTIFICATE of OCCUPANCY.

1. A permanent **address sign** must be installed using a minimum of 5" reflective or 6" contrasting numbers, in compliance with Storey County Code, Property Owners' Association and/or Historic District requirements to ensure quick, clear identification by emergency equipment/personnel as well as maintaining esthetic guidelines.
2. A complete **bathroom** must be in service. Uniform Building Code (UBC) Section 1208.4. The unit shall be provided with a separate bathroom containing a water closet, lavatory and bathtub or shower.
3. The **kitchen** must have a sink, food storage and preparation area and stove. UBC Section 1208.3. The unit shall be provided with a kitchen sink, cooking appliance and refrigeration facilities, each having a clear working space of not less than 30 inches in front. Light and ventilation conforming to this code shall be provided.
4. All rooms shall have a switch for **lights**.
5. No wires shall be exposed; all **electrical** shall be complete.
6. **Floors** shall be smooth.
7. All **doors** and **windows** shall work.
8. **Smoke alarms** shall be in place and operating.
9. **Heating system** shall be functioning. UBC Section 310-11. Every dwelling unit and guest room shall be provided with heating facilities capable of maintaining a room temperature of 70 degrees F. at a point 3 feet above the floor in all habitable rooms.
10. UBC Section 1208: 1. The unit shall have a **living room** of not less than 220 square feet of superficial floor area. An additional 100 square feet of superficial floor area shall be provided for each occupant of such unit in excess of two.  
**Bedrooms** shall be no less than 70 square feet. 2. The unit shall be provided with a separate closet.
11. **Exterior walls** must be enclosed.
12. **Grading** shall be completed to the extent that no drainage shall come within five (5) feet of the structure, foundation or underpinnings.
13. Gravel **access** to home per requirements of Storey County Ordinance #54A. Fire Code for Emergency Access.