

Storey County Local Emergency Planning Committee (LEPC)

Quarterly Meeting Minutes

**Wednesday, April 13, 2011- 10:00 A.M.
Storey County Emergency Operations Center
141 North C Street
Virginia City, Nevada**

CALL TO ORDER

Meeting called to order by Chairman Curtis at 10:00 A.M.

INDIVIDUALS PRESENT

Curtis, Joe- Storey County Emergency Management
Nevin, Cherie- Storey County Emergency Management
Sjovangen, Bill- Storey County Commissioner
Taormina, Tom- ARES
Mann, Angela- Comstock Chronicle
Osborne, Austin- Storey County Community Development
Hames, Gary- Storey County Fire Department
Honea, Gerrie- Storey County Comptroller
Boettcher, Mary- Healthy Communities Coalition
Nixon, Steve- Wal-Mart Distribution Center
Hidalgo, Tina- Wal-Mart Distribution Center

**At the request of Chairman Curtis, please make note that no representation from the Sheriff's Office was present at this meeting. **

GREETING AND OPENING REMARKS

Roundtable introductions of all present.

APPROVAL OF APRIL 13, 2011 MEETING AGENDA

Motion was made to approve the April 13, 2011 LEPC Meeting Agenda by Gary Hames. This motion was seconded by Tom Taormina. All present in favor. Motion carries.

APPROVAL OF JANUARY 12, 2011 MEETING MINUTES

Motion was made to approve the January 12, 2011 LEPC Meeting Minutes by Tom Taormina. This motion was seconded by Mary Boettcher. All present in favor. Motion carries.

APPROVAL OF FEBRUARY 24, 2011 MEETING MINUTES

Motion was made to approve the February 24, 2011 LEPC Meeting Minutes by Angela Mann. This motion was seconded by Austin Osborne. All present in favor. Motion carries.

APPROVAL OF UNITED WE STAND GRANT APPLICATION

Cherie Nevin presented the United We Stand Grant Application that was submitted to the State Emergency Response Commission on April 5, 2011. Nevin noted that due to our meeting schedule and the deadline for submission of this grant, the grant had to be turned in prior to our meeting and that we are seeking formal approval of the grant with the items discussed at our special meeting on February 24, 2011. Nevin presented the grant as listed below with the total grant application submitted in the amount of \$29,937.00:

Scott Self Contained Breathing Apparatus (SCBA)	1	\$4,114.00	\$4,114.00
Scott SCBA Cylinder	1	\$1,047.00	\$1,047.00
Communications Tower Equipment Shed	1	\$2,250.00	\$2,250.00
Fencing to Secure Communications Tower and Equipment Shed at the Justice Complex	1	\$2,132.00	\$2,132.00
Video Monitoring Cameras for County Critical Infrastructure	10	\$1,049.00	\$10,490.00
Video Monitoring Software	1	\$750.00	\$750.00
Video Monitoring Software Upgrade Package	1	\$1,050.00	\$1,050.00
Labor to Install Video Monitoring Equipment	20	\$50.00	\$1000.00
Freight on Video Equipment	1	\$203.85	\$204.00
TOTAL EQUIPMENT (rounded up)			\$23,037.00
Ecology & Environment- Update of County Emergency Operations Plan	1	\$6,960.00	\$6,960.00
TOTAL PLANNING (rounded up)			\$6,960.00

Discussion ensued with Gary Hames asking if there is funding from another county source i.e., Information Technology to continue the Communications Tower project. Chairman Curtis stated that the Information Technology Department has stated that they will commit any additional funding needed to complete the remainder of this communications tower project as their budget funding allows. Tom- original design proposed running different cabling in his design. Gary- power issues a concern. Gary Hames further stated that he would like to see a comprehensive plan from Information Technology on the completion of this project. Chairman Curtis advised that he will make contact with James Deane from the Information Technology Department to gather this information.

A Motion was made by Austin Osborne to approve the United We Stand Grant application for submittal to the State of Nevada Emergency Response Commission. This motion was seconded by Bill Sjovangen. All in present in favor and motion carries.

APPROVAL OF THE MID-CYCLE HMEP GRANT APPLICATION

Cherie Nevin presented the Mid-Cycle Hazardous Materials Planning Grant Application to the committee and advised that this grant has already been submitted and approved by the SERC with a contingency on formal approval by our LEPC. These grants funds will be used to update our Hazardous Materials Response Plan of which has not had a major update since 1999. Nevin further stated that we will be using the consulting service provided by Ecology & Environment to complete this project. The total amount for this grant is \$21,900.

A Motion was made to approve the Mid-Cycle Hazardous Materials Emergency Planning Grant by Austin Osborne this motion was seconded by Tom Taormina. All present in favor and motion carries.

GRANTS

Cherie Nevin- gave overview of grants that we currently have open with balances to date:

GRANT NAME	AWARD	EXPENSES	BALANCE	NOTE
11-SERC-15-01	\$ 34,000.00	\$ 30,131.05	\$ 3,868.95	Pending Expenses \$2965.59
11-SERC-15-03	\$ 40,000.00	\$	\$ 40,000.00	Fire Shows Reno 2011 Planning
11-HMEP-15-01	\$ 18,230.00	\$ 9,115.00	\$ 9,115.00	

Chairman Curtis reported that the Commodity Flow Study has now begun and All Clear Fire Training & Consulting is working on this project for all areas of the county. This study will analyze and identify product load and what is coming through our county. Getting so much diversity in TRI, losing spatial reality and looking to get a better handle and what exactly we have passing through the area.

EMERGENCY MANAGEMENT DIRECTORS REPORT- Chairman Curtis

Chairman Curtis reported that the recent TRI Exercise was a success. The exercise/workshop began with a general discussion on the importance of Continuity of Operations Plan for businesses. A scenario was then presented on a Hazardous Materials incident that occurred as a result of an earthquake in the area. Spoke of Red Cross participation. Opened eyes on what might happen and what resources were available. Our plan is to hold another one of these this year. Would like to see some of the upper management and more representation from other companies that need some awareness factor. Will also ask Austin & Dean if we can put some effort together when out there to let them know about our exercise

Tie into SO's Business Watch Program- ask John Michael Mendoza about this.

Chairman Curtis stated that there was no Sheriff's Office participation at the exercise

Austin- maybe get info to Fire Department to hand out during inspections.

Tom Taormina had 2 forums with Development Authority in TRI. Very independent companies and no sense of community in TRI. Have own resources.

Gary Hames asked about TRI Safety Professionals Group- Joe reported that Al Wurth from NV Energy is working to get this up and running- falls back to lack of staffing in these places. Al seems to think that he can pull these back together.

Chairman Curtis reported that Storey County is participating in the State Homeland Security Commission Project for COOP Planning. Build plan on statewide basis, county by county. 1st focus of this project is the 6 northern counties. Statewide Taskforce Meeting in TRI in September.

Chairman Curtis reported that Cherie Nevin is still participating in Citizen Corp and Spartan.

ECC or EOC Team Group- re-established with key county government officials and how we should function.

Gary Hames suggested that the LEPC use Citywatch and website to notify of our activities. Has had good response for the Fire Safe council with City Watch

COOPERATING LEPC MEMBERS REPORTS

Chairman Curtis introduced Commissioner Bill Sjovangen and thanked for participating in meetings. Explained the purpose of this section of the meeting.

Commissioner Sjovangen reported that the biggest project is V&T Tunnel 6: 4-6 months of construction. Tearing up 1,000 feet between E and F Street. Will impact residents and the church. Will bring the V&T another 2000ft into town. Looking at an August start date.

Austin Osborne- needs to be a Master Plan update, connection of trying to get community senses into TRI...in the new master plan these sorts of things being implemented. Zoning ordinances- to due with mining- safety and control measures for spills etc. Working on several special use permits.

Gary Hames- Problems discovered with Emergency Generator Power coming into EOC Building. Talked about power outage on March 18th. In the survey, when the generator was put in the Fire Station, upsized and put into 2 transfer switches. Determined that they are issues with switching- running 3 wire pair. \$900.00 to fix this switch, Gary suggested that we use LEPC Operations funds for this. Chairman Curtis asked that Gary provide a quote and we will move this forward. Gary Hames went on to speak about the Regional Consolidation of Communications Centers- recommended a virtual consolidation. Fire Chiefs want a physical consolidation. Several years in the future for this to come to reality.

Steve Nixon- Would be willing to help do some outreach for our activities. Will let us know when next neighborhood watch meeting is.

Angela Mann- Miles Construction is moving forward with the final push for Tunnel 6.

Gerrie Honea- road to Petroglyphs- locks have been damaged and someone tried to shoot out. Jason from Public Works will be fixing or has fixed the lock. John Michael putting together a prescription disposal program. 3 Locations in the county.

Tanya Milelli- has 2 new responders in the VC will cut down on response. Have a National Warehouse on Parr Blvd in Reno. This will be moving to TRI this summer. Hoping to be moved in by June 1st.

Tom Taormina- Japanese Earthquake activated joint Washoe/Storey effort to help with communications. No 3rd party agreements in Japan. Using high frequency radio. Had about 12 people involved in this exercise. 1st weekend in May M Com West conference in Reno.

INCIDENT REVIEW

Chairman Curtis that 0 significant hazmat incidents have occurred since our last meeting. Curtis did report that we receive notice on minor spills, under the reporting quantity from the NDEP on an occasional basis.

PUBLIC COMMENTS

Bill Sjovangen working to get a site map on the county website for the county to make it more accessible.

Tom Taormina reported that he called 911 for the first time in 15 years used the Ambulance and it was a very professional response and very well trained group. Less than 10 minute response.

ADJOURNMENT

Motion was made for adjournment at 11:22 a.m. by Austin Osborne. All present in favor. Motion carries.

Respectfully Submitted by: Cherie Nevin

Please note that these minutes are in draft format and are scheduled for approval at the next LEPC. These minutes are presented in a summary format and are not verbatim.