

**Storey County Local Emergency Planning Committee
January 16, 2008 LEPC Meeting Minutes**

Voting Members Present:

Cherie Nevin, Storey County
Joe Curtis, Storey County
Dave Ballard, Storey County
Chris Parsons, Storey County
Pat Whitten, Storey County
Mike Nevin, Storey County
Dean Haymore, Storey County
Gary Hames, Storey County
Eric Guevin, Storey County
Fernando Ortiz, Wal-Mart
Jerry Prentice, Wal-Mart
Darius Pique, Wal-Mart
James Deane, Storey County
Cindi Mitchell, Food Bank
Sam Sturgeon, ALCOA
Al Wurth, Sierra Pacific Power

Guests Present:

Rob Palmer, NDEP
Jesus Leanos, Sierra Pacific Power
Bruce Ferrel, SERC
Tom Taormina, Volunteer Emergency Communications
Becky Maholland, Storey County GIS
Sharman Plaughter, State Health
Donnamarie Milazzo, State Health
Vince Angle, Storey County Planning

Voting Members Absent:

Cherie Jamason, Food Bank
James Miller, Storey County
Rob Slaby, Storey County Schools
Trish Dament, Royal Sierra

Call to Order-

The meeting was called to order by Chairman Curtis @ 10:00am

Roundtable Introductions-

Each individual present at the meeting introduced him/herself to the entire group.

Minute Approval-

A motion to approve the October 3, 2007 regular meeting minutes was made by Gary Hames. A second to this motion was made by Sam Sturgeon. All present in favor. Motion approved as made.

Agenda Approval-

A motion to approve the January 16, 2008 meeting agenda was made by Dean Haymore and seconded by James Deane. All present in favor. Motion approved as made.

Public Comment-

Donnamarie Milazzo from the Nevada State Health Division briefed on the Community Meeting held in August 2007 in Storey County. She will attend LEPC meetings in all counties. See what types of plans the counties have and they will look at what is there and see if they are consistent with the State's plan. Will be able to provide assistance and templates for plans. State has a volunteer management program that is web-based a way to pre-credential volunteers. Will have an administrator for the county that will be in charge of the program. They have medical surge trailers that they will be deploying throughout the state; there are 20 of these some counties will receive more than 1. State EMS will contact LEPC for further on this program. This should be towards the end of February. Right now they are working on outfitting this trailers and developing Memorandum of Understanding.

New Business-

Rob Palmer from the Nevada Division of Environmental Protection (NDEP) gave an overview of the services that NDEP provides. Palmer spoke about the Spill Reporting procedures they have in place and circulated handouts with contact information. NDEP has a 24 hour spill reporting line. NDEP is trying to make it to LEPC meetings at least quarterly throughout the state. Gary Hames asked procedural question about NDEP response. As it stands DEM contacts NHP and DEM Duty Officer and then NDEP. They prefer that procedure, sometimes you need to let them know that they need NDEP.

Joe Curtis spoke about the annual review of County Emergency Plan- Joe they way we have done this in the past is to go through plan on an annual basis and make sure that changes needed are made, offer people to sit down with the committee and review the plan. We find that the plan is a state approved plan and is a solid plan. Annual basis need to change contact info. When this is done have to notify DEM and SERC and certify that we have reviewed and the LEPC has accepted the plan. Discussion on how we review and go through the plan please let us know and are welcome to look at the plan. Joe asked Bruce what further needs to be done with this plan. Bruce if you have any concern there is about \$43,000 left in the Hazmat Emergency Preparedness Grant to have a consult review, both All Clear and Code 3 consultants are the 2 main companies that are reviewing and revising plans. They are quite familiar and are professional and are able to meld areas to work with other counties. This grant would be a mid-cycle grant. Whitten- one concern is attorneys and in proper planning. Bruce as responders they are state and federal laws to protect against this unless there is gross negligence. A good reason to have a consultant review so that you get a little more protection to have it reviewed and assure that it is in compliance. Bruce grant comes from DOT; SERC writes this grant and passes to the LEPC this is for planning and training only. Planning is for review/update and exercising the plan. This grant is on the federal fiscal fund. We will shorten grant periods and can make a modified application process for interim grants. Hames- would like to see two things- resource directory needs to be updated and NIMS resource typing. Joe understands these needs and is working on this. This could be done. Would like to submit for a contractor to do the resource functions, Joe just updated phone #s in the plan as part of an interim grant. Hames- can this be an initial grant. Bruce there is still money left in the interim cycle, cycle ends by Sept 30 have to have money obligated and paid within 45 days. Motion for approval of annual review of plan and letter of prom- motion for LEPC to accept by Guevin, 2nd by Haymore. All in favor motion passes.

Joe Curtis reported that the Letter of Promulgation has been completed in December 2007 and will be completed on an annual basis in the future.

Old Business-

Joe Curtis reported that the Hazmat Plan has undergone its annual review. The by-laws for the LEPC have also been reviewed for any necessary changes and none have been noted. The appropriate reporting to SERC on compliance including: by-laws, Level of Response, EPCRA notifications and Hazmat plan reviews.

Grants-

Joe Curtis reports that the LEPC received interim grant for ARCGIS software. The goal of this project once we have data is to produce an update atlas for the Fire and Sheriff's department and data will be shared with surrounding counties.

Joe Curtis advised that a Homeland Security grant for approximately 1.9 million is in the process with other counties for upgrading radio system mountaintops to take to a level that Feds are requiring. This afternoon are attending meeting to form a steering committee for this project. Dave Ballard reported that is grant will allow to tie all systems together, all equipment the same, access to communicate with each other and have redundant systems, allows to eventually share 911 systems, tie CAD systems, unlimited on what this can do. Joe it takes into the digital age. Ballard allows tech to tie into repeaters remotely and not have to go direct.

Joe Curtis working with DEM to acquire grant to Hire Consultant to produce Pre-Disaster Mitigation Grant. Storey was awarded \$45,000. The first steering committee meeting will be February 21, 2008 Future grants into early part of March another cycle for SERC for SERC Equipment/Ops this is primarily towards hazmat factors. Might look at funding- talked about Comstock TV and the requirement for the alert system as per the Feds. Our equipment has become outdated and in process of switching cable system to digital, the system we have won't be functional may look for funds through SERC or UWS Grant. Need to develop a list of items to purchase for Hazmat response during this cycle. Joe asked each person to get him a list of items via email so that we can consider those items, need to stipulate what they are and approve these items before they are submitted in a grant. *The need for SCBA units to replace high pressure units that have exceeded their service life (15 years) and additional masks for future planned personnel and replacements was noted as items that requests were made for.*

The need for NIMS typesetting and possible software to track apparatus/equipment and maintenance.

Mike Nevin to provide J. Curtis with information on a possible software package that would work for all county departments to track and typecast all equipment and apparatus. M. Nevin reports that Public Works is looking for water and waste water protection- surveillance equipment for facilities. Chris Parsons advised that he is working with a local company to develop a quote for equipment. Hatch protection for storage tanks. Purchase an emergency generator for public works facility. Have ordered signage for these tanks and sites. Some of these items more applicable for UWS grant process. Bruce Ferrel reports that \$30,000 for SERC grants has been approved; applications to SERC by March for SERC Grant and UWS grant will be approved at the July meeting. Both grants will start in July.

This spring grant is where we have to apply for the Administrative funding as well, (\$4,000.00) for which we cannot use more than 50% for use to pay someone to take minutes, etc. We will apply for those funds with the caveat that we follow that rule. Whitten- we have 4 ways to get water in the county. When we began to look at security look at GID's as well for surveillance and signage. Gary Hames advised that the generator for Public Works as one of Hazmat Requests and #1 priority. This is due to the fact that there is no back-up power for the county fuel pumps. Bruce also look at HMEP grant, look at Grainger for State Contract prices and other places with State Contracts also look at Criminal Justice. Just under \$19,000 for a 10kw unit. Gary Hames advised to also put in for interim grant for \$10,000-12,000 for consultant for Resource Guide. A motion was made by Gary Hames to obtain a quote from Contractor for updating the resource guide. This motion was seconded by Pat Whitten. All those present in favor, motion passed.

Directors Report- J. Curtis

Thank Wal-Mart for the donation of a flat screen television for the EOC.

Storm a couple of weeks ago on preparedness and mitigating Snow Removal, kept people informed on what was going on. If any LEPC members would like to be on notifications list please contact Joe.

Tom Taromina reported that he activated a Ham Radio backup system for communications should the need have arisen during the storm.

Reported that they had a little concern about overflow from Sewer plant in TRI.

Advised of the 847-Info line that is now online thanks to Storey County Communications. This line is used for updating public on road, weather and community events.

Storey County has an active role in the Vigilant Guard Exercise June 13-14, 2008.

EOC Refresher training for county staff will be held in February and March 2008.

Facilities Review-

Sam Sturgeon thanked County crews for the great job they did with snow removal. Also thanked the Fire Department for their response to Chlorine Spill

Cindy Mitchell from the Food Bank reports that construction of their facility is in progress and they should be moved in May 2008.

Al Wurth from Sierra Pacific has a new power station online first firing in Feb. Structural modifications need to be made. Project Top Screen- Homeland security has identified chemicals that could pose a problem. He teaches for Homeland Security will be glad to assist.

Sharman Plaughter Community Health Nurse for Storey County advised that she is in the county one day a week on Mondays and in Lockwood once per month. A Flu Shot Clinic was held in November in Virginia City and was a success. Vaccines are available on an as needed basis please contact to schedule appointment.

Darius Pique from Wal-Mart advised that they are in the process of upgrading and adding to additional fleet to their company. They will also be hiring more employees. Thanked Mike Nevin and Public Works crew for great job on snow removal.

Joe Curtis introduced Vince Angle as the new Senior Planner in the county.

Gary Hames thanked Alcoa for the great assistance that their staff provided during the incident that they had at their facility.

Dean Haymore reported that a ribbon cutting ceremony will be held for the USA Interchange. Also reported that there is a lot of building going on in the TRI area. Advised that Storey County is involved with the I-80 corridor studies will go on for 18 months.

Pat Whitten reported that Storey County Commissioners have joined the Truckee River Board along with the City of Sparks, Reno, Washoe County and the University of Nevada, Reno.

Incident Review-

Joe Curtis reports that a minor chlorine leak at Alcoa a few months ago was very well handled. No other incidents occurred since the last report to this committee. Gary Hames advised that there was no leak just a faulty regulator.

Thanked private industry for their participation in the LEPC.

Public Comment-

No items to report.

Adjournment-

A motion was made by James Deane at 12:05pm for meeting adjournment and seconded by Sam Sturgeon. All present in favor. Motion approved as made.

Minutes submitted by:

Cherie Nevin