

STOREY COUNTY SHERIFF  
PO BOX 498, VIRGINIA CITY, NV 89440  
PHONE (775) 847-0959 FAX (775) 847-0924

## **SPECIAL EVENT INFORMATION**

(Per Ordinance No. 161)

**Definition:** “Special Events” are those events on the part of the VCCTA spelled out on the Chamber of Commerce calendar or permission given for an activity by the County Commissioners. (5.04.130)(m).

**Application:** For a Special Events **short-tem permit** must be made in writing on a form provided by the Storey County Sheriff at least fifteen (15) working days prior to the date of the special event. (5.04.310)

Vendors list and fees must be received at least (1) day before the event.

**Event organizers are responsible for the vendor list and fees.**

**Inspections:** Before final approval of any special permit, approval by the state health department, fire chief, building inspector and other governmental agencies may be required by the applicable licensing agency. (5.04.050)©.

**Fees:** Special Events five day permit (excluding liquor), \$25.00 per vendor (5.04.200)(d).

Valid Storey County Business License –Off-premises sales A person must obtain permission from the Sheriff’s Office to conduct an off-premises sale. No permission may be given to conduct more than three (3) off-premises sales for a maximum of (5) five days each calendar year. (5.04.180)

**Liquor:** Excluding charitable or nonprofit events, a special events liquor license may be issued subject to the following: (5.12.110)

1. Regular liquor license required:
2. To be issued for the purpose of a portable bar for customers and/or employee service for holidays and special occasions only, within the same building or in another location upon approval of the liquor board:
3. Valid for a period of three days only;
4. Payment of additional fee of ten dollars

**Food:** Food Service requires State Health Dept. Special Permit (775) 687-4750.

**NOTE:** All Special permits must correspond with current County Ordinance.  
Only events qualifying under the definition.



**STOREY COUNTY BUSINESS LICENSE  
SPECIAL EVENT  
VENDOR APPLICATION**

DATE: \_\_\_\_\_ FEES: \_\_ \$25.00\_Merchant, Liquor \$ 10.00  
(Liquor must have Storey Co. Liquor License)

EVENT: \_\_\_\_\_ EVENT DATE: \_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

Describe the Nature of your Business: \_\_\_\_\_

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Location of Set-up: \_\_\_\_\_

Attach Property Owner permission

Hours of Operations: \_\_\_\_\_ to \_\_\_\_\_

Sale of Food/Drinks must have State Health Dept. Permit (775) 687-4750

I CERTIFY THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE,  
CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

\_\_\_\_\_  
Applicant Signature

DATE: \_\_\_\_\_

\_\_\_\_\_  
Sheriff's Office Official

DATE: \_\_\_\_\_



**STOREY COUNTY  
RESERVED PARKING PERMIT**

**BUSINESS AND/OR PERSON MAKING REQUEST:** \_\_\_\_\_

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**DATE REQUESTED FROM:** \_\_\_\_\_ **AT** \_\_\_\_\_ **AM/PM**  
Date Time

**TO:** \_\_\_\_\_ **AT** \_\_\_\_\_ **AM/PM**  
Date Time

**LOCATION:** \_\_\_\_\_

**NUMBER OF SPACES** \_\_\_\_\_

**REASON AND /OR EVENT:** \_\_\_\_\_

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**APPROVED BY:** \_\_\_\_\_

ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

**DENIED BY:** \_\_\_\_\_

**REASON:** \_\_\_\_\_

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