



# STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

JANUARY 5, 2021 10:00 A.M.

DISTRICT COURTROOM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

## MEETING MINUTES

JAY CARMONA  
*CHAIRMAN*

ANNE LANGER  
*DISTRICT ATTORNEY*

CLAY MITCHELL  
*VICE-CHAIRMAN*

LANCE GILMAN  
*COMMISSIONER*

VANESSA STEPHENS  
*CLERK-TREASURER*

**Roll Call:** Chairman Carmona, Vice-Chairman Mitchell, Commissioner Gilman, County Manager Austin Osborne, Clerk & Treasurer Vanessa Stephens, District Attorney Anne Langer, Deputy District Attorney Keith Loomis, Sheriff Antinoro, Communications Director Dave Ballard, Public Works Director Jason Wiezerbicki, Tourism Director Deny Dotson, Senior Center Director Stacy York, Recorder Marney Hansen-Martinez, Assessor Jana Seddon, Labor Relations Jeanne Greene, Human Resources Director Tobi Whitten, Comptroller Jen McCain, Community Relations Director Lara Mathers, Community Development Director Martin Azevedo, Emergency Management Director Joe Curtis, Project Manager Mike Nevin, Senior Planner Kathy Canfield, Fire Chief Jeremy Loncar and Director of Community Chest Erik Schoen.

### **1. CALL TO ORDER MEETING AT 10:00 A.M.**

Meeting was called to order by Commissioner Carmona at 10:00 A.M.

### **2. PLEDGE OF ALLEGIANCE**

Commissioner Carmona led those present in the Pledge of Allegiance.

### **3. ELECTION OF CHAIRMAN TO THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS FOR A TERM OF ONE YEAR PURSUANT TO STOREY COUNTY CODE 2.04.008**

**Motion:** I would like to nominate Jay Carmona as the new Chairman of the Storey County Commission, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Commissioner Mitchell, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**4. ELECTION OF VICE-CHAIRMAN TO THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS FOR A TERM OF ONE YEAR PURSUANT TO STOREY COUNTY CODE 2.04.008**

**Motion:** I would like to nominate Clay Mitchell as Vice Chairman to the Storey County Board of County Commissioners for a term of one year, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Chairman Carmona, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**5. DISCUSSION/POSSIBLE ACTION:** Approval of Agenda for January 5, 2021. County Manager Osborne requested item 22 be continued to January 19, 2021.

Public Comment: None

**Motion:** I make a motion to approve the Agenda for January 5, 2021, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**6. DISCUSSION/POSSIBLE ACTION:** Approval of Minutes for November 17, 2020. Vice Chairman Mitchell requested that the motion on item 20 be corrected to reflect the vote was not unanimous, but a majority vote.

Public Comment: None

**Motion:** I make a motion to approve the Minutes for November 17, 2020 with the correction noted, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**7. DISCUSSION/POSSIBLE ACTION:** Approval of Minutes for November 2, 2020.

Public Comment: None

**Motion:** I make a motion to approve the Minutes for November 2, 2020, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**6. DISCUSSION/POSSIBLE ACTION:** Approval of Minutes for November 16, 2020.

Public Comment: None

**Motion:** I make a motion to approve the Minutes for November 16, 2020, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**7. CONSENT AGENDA**

- I For possible action, approval of claims in the amount of \$1, 740,770.61.
- II For possible action, approval of business license first readings:
  - A. Double R Water Well Service, LLC – Contractor / 5301 Longley Ln. Unit E198 ~ Reno, NV
  - B. Highlands Wireless, Inc. – Out of County / 28 N. Main St. ~ Yerington, NV
  - C. LB Fence Company – Contractor / 214 Ridgecrest Dr. ~ Fernley, NV
  - D. Lovelock Highspeed – Home Business / 355 Mill St. ~ Virginia City, NV
  - E. Panasonic Corporation – Out of County / Japan
  - F. Preferred Networks, Inc. – Out of County / 28 N. Main St. ~ Yerington, NV
  - G. Shield Storage – General / 80 Menezes Way ~ Sparks, NV
  - H. Sign on Signs, Inc. – Contractor / 1607 Greg ~ Sparks, NV
  - I. Taco T – Food Truck / 190 Southfork Dr. ~ Sun Valley, NV
  - J. The Lighting Guys LLC – Contractor / 220 Egyptian Dr. ~ Sparks, NV
  - K. Combination Seven LLC – Contractor / 24737 Arnold Dr. ~ Sonoma, CA

III For possible action, approval of 2021 Appointments to serve on state, county, and regional boards and committees: (THIS ITEM HEARD AFTER ITEM 23)

Public Comment: None

**Motion:** I make a motion to approve the Consent Agenda, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**8. PUBLIC COMMENT (No Action):**

Chairman Carmona wished his daughter Isabella Happy Birthday.

**9. DISCUSSION ONLY (No Action – No Public Comment): Committee/Staff Reports**

**Fire Chief Jeremy Loncar:**

- Delivery of the new ambulance has been pushed back to probably the end of January.

**Jason Wierzbicki:**

- The Divide Justice Court project is on schedule and under budget. Doors should be delivered on the 18<sup>th</sup>; ceiling insulation will be in this week which will allow air balance testing. Flooring is ready for installation. Certificate of occupancy expected late February.
- V&T Freight Depot: Structural repairs and sprinkler piping have been installed. Vault delivery expected late January. Piping to the site and the fire/alarm system testing should be complete by mid-February.
- Planning for the Highlands Fire Station building is on-going.

**Dave Ballard, Communications Director:**

- A "kick-off" meeting for the new communications building is scheduled with AT&T on January 7th. Equipment is ordered & expected to arrive around January 20<sup>th</sup>. We're about a month to 5 weeks away from getting into the new center.

- This is his "final-final" meeting! Thank you to everyone. Good luck to Commissioner Mitchell.

Commissioner Gilman thanked Mr. Ballard for all of the up-grades and changes he brought to (the County). The County is in a great position with all of its emergency responses. You have done a great job.

Mr. Ballard expressed thanks for all of Commissioner Gilman's support. This (new communications center) is something that has been talked about for years.

**Joe Curtis, Emergency Management Director:**

- As of today, Storey County still has only a total of 66 (Covid) cases since March - 19 active, 42 recoveries, and 2 deaths. This is the best record of all counties in the State. The positivity rate the last 20 days is still 0.0. One new case that came in broke the County's 17-day record. The public, businesses, and County personnel are making this happen by following the rules and guidelines.
- The new pickup truck has been delivered to be used for towing the Emergency Management trailer to the various testing and vaccination sites. This has been needed for some time. Thank you to Comptroller Jennifer McCain for making this happen.
- Approximately 100 vaccinations were done yesterday under the "tier one" level (first responders, health care workers, people working at the pods, etc.). It was a cold, rainy day - Covid testing was not done. All vaccinations were by appointment.
- Next Covid testing: Lockwood, January 13<sup>th</sup> - noon to 2PM. No vaccinations on that date - unless it changes. Changes come in every day, and even by the hour, from the CDC, and the federal and state levels.
- January 27<sup>th</sup> will be the next date. 9AM to 11AM will be the 2<sup>nd</sup> dose of vaccinations for those who received the 1<sup>st</sup> dose on January 4<sup>th</sup>. 11AM to 1PM will be 1<sup>st</sup> dose vaccinations only for people with appointments; testing will be done 1PM to 3PM.
- In the future, we may be doing 3 or 4 (vaccination) days per month - probably all the way through the summer months.
- The dates for opening vaccinations to the different "tiers" has to be coordinated with the Quad-Counties.
- State officials have been provided all contact information for department heads who are likely to receive email notice from most-likely the State Pharmacy Board with a link to be provided to all personnel only - no one else.
- It looks like in the next couple of weeks, CVS, Walgreens, & Walmart will be able to make appointments for vaccinations for the public as well. Watch for the news and media releases.
- Tier 3 is down the road - this is more for the general public.
- Calendars will be sent out to County employees with dates of vaccinations and testing.
- Vaccinations will get busier as more "tiers" are rolled out.
- After receiving a vaccination, the person will wait in their car for 15 minutes to ensure there is no allergic reaction. Fire Department, with ambulance, will be standing by in the event of any problems. So far, there have been no problems.

- Weather is the biggest concern. Yesterday was very difficult due to the rain and wind with 80 mph gusts.
- Moving forward, 3 - or possibly 4 vaccination sites per month - will be required. Probably all through the summer months.

Chairman Carmona was there yesterday as part of the CERT team. The weather was "atrocious". Thank you to the crew.

Commissioner Mitchell asked with moving into heavier scheduling - do we have the resources needed as far as traffic and volunteers.

Mr. Curtis said he thinks "we do". Recruiting has started from the Sheriff's CERT team. Jeep Posse personnel have been super. Most of these people have jobs - but they make sure someone is there. The Posse always has a minimum of 4 people. Moving forward, it will probably get tiring. He is looking at having multiple teams - with rotating sites off. This is a potential problem. Due to weather and other issues, they are looking at moving the site from Public Works.

**Lara Mather, Community Relations Director:**

- Sincere thank you to Erik Schoen, and the entire Community Chest staff. Honey Tapley has worked here for the last five months under CARES Act funding. That funding ended December 30<sup>th</sup>. Ms. Mather said they were panicking as they needed all the help they can get. Community Chest secured grants through NevadaWorks - specifically to train people on working with Covid 19 response. Honey will now be able to continue working 40 hours per week for the next six months. This helps not only us, but Carson City Health & Human Services is over-whelmed and have reached out to the four Quad-Counties for help. Thanks to the grant, Honey will split the 40 hours between CCH&HS -20 hours a week, and Storey County - 20 hours. This will be a tremendous help to everyone.
- Honey will also be working as "volunteer coordinator" - making sure there are plenty of volunteers for various events, taking care of scheduling, and insuring everyone knows what to do.
- Thanks again to the volunteers who helped yesterday - it was miserable!

**Deny Dotson, VCTC Director:**

- Due to Covid - the VCTC budgeted very conservatively last year. Revenue was budgeted at \$1.27 (million) - currently revenue is \$648,000, just over half. Expense budget is \$1.37 - currently at \$484,000, well ahead. This does not include a \$30,000 CARES Act grant.
- A lot has been invested in marketing the last few months. This strong marketing presence - including TV ads and radio - will be continued through then next couple of months to help them get through this.
- The first quarter special events will out in the next week. There will not be any for January with possibly one in February - on Valentines Day, adhering to COVID guidelines.
- After this first quarter, there will be a good, solid line-up - being optimistic that (events) are pulled off in a way that is compliant and beneficial to the town.

**Mike Nevin, Special Project Manager:**

- Welcome Clay to the Board.
- Update on the Hillside Tanks project:
  - The interior/exterior coating process of the first tank has begun with sandblasters on site. This will take about 4 to 6 weeks.
  - When complete, the tank will be filled, disinfected, and drained.
  - Once this tank is on-line, the two existing (tanks) will be removed. Probably in March, but no longer than the end of April. Construction can then begin on the second tank.
  - Underground work on the site is in the process of being finished.
  - Installation of the air-release valve needs to be done on the main line.
- Gold Hill Wastewater Plant:
  - The project is up-and-running after a two-week delay due to the Project Manager being ill.
  - The contractor is in the process of lining-up the sub-contractors. Raymond Bros. will be sub-contractor for the metal building to house the treatment plant.
  - Shop drawings will start; footings and foundation will be confirmed to meet plans and specifications.
  - Start date is anticipated on January 18<sup>th</sup>.

**Jennifer McCain, Comptroller:**

- Moving forward with the next fiscal year budget. Anyone with comments, questions, or concerns - contact Ms. McCain to discuss. Emails have been sent out to department heads with directions and calendar dates.

**Jana Seddon, Assessor:**

- Congratulations and welcome to Commissioner Mitchell.
- A special birthday today in the Assessor's Office -

**Kathy Canfield, Sr. Planner:**

- Reiterated, there are three Planning Commission openings - looking for applicants. Recommendations should be coming soon.

**Marney Hansen-Martinez, Recorder:**

- The Recorder's Office continues to index images with data from 1982 to 1988 - check on-line.
- Received all final images back for historic documents - 1859 to 1974 - and working with their soft-ware provider to integrate those into the system. Old books will not need to be searched anymore.

**Martin Azevedo, Community Development Director:**

- Congratulations Commissioner Mitchell.
- Training has been completed for the Tyler Inspection Program - the program is up-and-running. There is now a connection on cellphones and tablets, as well as desk-top computers. Three ways to get reports completed.

- Training will start in the next two weeks on the purging and business licensing part of Tyler.
- The monthly "dashboard" report is complete and on the website.

**Erik Schoen, Community Chest Director:**

- They saw some of the highest needs for the holiday gift basket and food programs this season.
- There were 150 "angel tree" gift recipients - this was considerable, especially when dealing with the Covid impact. They were able to have all gifts distributed before Christmas. One gift was delivered by a staff member on Christmas morning to ensure the little girl received a gift.
- The Christmas Eve "food basket program" served 207 people - their highest total. This speaks to a level of need and of interruption happening due to Covid.
- They have formed an Advisory Board due to so many requests happening. Stacey York has helped in forming this Board. Feedback from community members suggests a need to look at more affordable housing - not only for seniors on fixed incomes, but also young families struggling to make ends meet. He is not an expert on (housing) and just wants to "plant the seed" as they are hear more and more about this.
- Looking forward to having schools re-open. Their Early Childhood Education Center, the pre-school, is open five days a week. The before-and-after school programs for middle and elementary schools are open as well.

Vice Chairman Mitchell thanked Eric and said he would be happy to discuss a few thoughts about affordable housing ideas with him.

**Stacy York, Senior Center Director:**

- The "mobile harvest" is coming to Virginia City on January 19<sup>th</sup> - open to the whole public. This will be in the parking lot on 6 Mile and E Street. The harvest includes fresh produce, fresh meat, and fresh dairy. 10am to 11am - open to all Storey County residents.

**Louise Pena, Lockwood Transportation:**

- Not doing the RSVP anymore. She is backing the County's transportation and she know there is a need for a lot of advertisement. There is a big need in Lockwood for transportation.

**Nora Stefu, 4<sup>th</sup> Ward School:**

- Looking forward to opening.
- They were awarded grants from SHPO and (?) to restore the entire front of the west-side of the building. Construction to begin in the spring.

**Elaine Spencer, V&T Rail Commission:**

- Next meeting will be Thursday, January 28<sup>th</sup>, via zoom - or possibly at the Carson City Community Center.
- They "scrapped out" a season this year even though they were unable to run trains.

- Plans and hope are to run a full season next year - with limited seating. And depending on State mandates dealing with the pandemic.
- At the January meeting, she will recommend an "open letter" to Storey County, Carson City, and the State, asking for expectations related to their investments in the V&T Railway system. This information will be used to "kick-start" a sustainability plan - addressing long-time planning for operation.

**District Attorney Anne Langer:**

- Welcome Commissioner Mitchell.

**County Manager Austin Osborne:**

- In accordance with Assembly Bill 240, all County and City Managers in the region have been meeting and collaborating with projects - including flooding, flood management, transportation, the La Posada route - from USA Parkway to north Spanish Springs, Washoe County Lands Bill, the effluent line, regional water projects - including the water system between Carson City, Storey County, and the State of Nevada - Quad-County Emergency Management and their efforts, as well as the Covid vaccination efforts, telecommunications - 911 systems, state-of-the-state hotels for the TRI Center and their help with traffic on I-80, mutual aid that the Fire District provides especially in the I-80 corridor, Sheriff's services in the same area, and other inter-regional services. This will be compiled in a report and sent to the Legislature to be reviewed in the up-coming session.
- The first negotiation session regarding the Marlette Water/Carson City Agreement has been held with Storey County, Carson City, the State, and TMWA, in order to get the agreement "up to par" with 2021.
- Reached out to Carson City Health & Human Services to renew discussions about Carson City having (Storey County) as part of its health department - and for the County to leave the State of Nevada. That would provide a better benefit to businesses in town with consistency in inspection and other services. We will take as much time as needed for discussions.

**10. BOARD COMMENT (No Action – No Public Comment)**

**Vice Chairman Mitchell:**

- Surprised to be nominated as Vice-Chair - he is happy to be able to serve any way he can.
- Thanked everyone for making him feel welcome.
- Thank you to Commissioner McBride for his years of service.

**11. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of Resolution No. 21-600 declaring January 2021 as National Radon Action Month for the purpose of radon gas awareness.

County Manager Osborne explained every year this is National Radon Action Month. This is a proclamation providing information regarding the dangers of radon gas, as well as a reminder there are test kits available.

Public Comment: None



**Motion:** I, Clay Mitchell, move to approve Proclamation No. 21-600 declaring January 2021 as National Radon Action Month for the purpose of radon gas awareness, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**12. DISCUSSION/POSSIBLE ACTION:** Provide direction to the County Manager and staff to support a bill in the 2021 Nevada Legislature which would allow Storey County to become a voting member of the Carson Water Subconservancy District (CWSD) in manner which causes no tax increase to occur in Storey County.

Ed James, Director of the Carson Water Subconservancy, was present.

County Manager Osborne: The County has participated in the Carson Water Subconservancy for 11 years, which includes counties in the Carson River watershed - Alpine County, California; Douglas, Lyon, Churchill counties, and Carson City. Storey County is not an official member because the river does not run through the County. There have been some changes in the structure. The County is in the watershed and does contribute to their issues, and vice versa. Storey County participates in projects such as the annual weed abatement program; flyovers of the entire area providing information for other flood mitigation projects; worked in Mark Twain under a massive flood-mitigation plan - which will become a foundation to build potential up-stream detention and culverts. The (Planning Department) uses mapping information when doing permits in that area. The CWSD helps Kathy Canfield with the National Flood Insurance Program - which resulted in Lockwood residents receiving a 10% discount on flood insurance. They also assisted with the Master Plan regarding water, flooding, and drainage management. CWSD also provides education outreach at local schools, as well as assisting the County with grants. This is an agency focused on conservation and making things right for urban and agriculture areas - with a non-regulatory Board.

Mr. Osborne explained this Bill will be going to the Legislature for the County to be considered as an official member of the Conservancy, allowing us to take an active role with issues affecting Storey County as well as access to FEMA grants, other regional collaboration, and other benefits to the County. There will be no tax increase - the County would pay a fee from a fund.

Ed James, Carson Water Subconservancy District: This is a regional agency dealing with issues from environmental to water supply, to habitat. (CWSD) does not have any regulatory authority - they provide a broad perspective of other counties around (Storey County) and how those counties impact Storey County. A lot of the flood work being done will be helpful to Storey County.

Public Comment: None

Commissioner Gilman said he supports the County becoming a voting member. It is important for (the County) to be informed.

Vice Chairman Mitchell feels there will be good value from this association and supports becoming a voting member. He appreciates that staff has included that this will not add to ad valorem - he is very sensitive to new taxes.

Chairman Carmona agrees with both Commissioners - this is something of interest to the County and we need to make sure we're involved.

**Motion:** In accordance to the recommendation by staff, I, Clay Mitchell, move to direct the County Manager, and staff, to support the Bill for 2021 Nevada Legislature which will allow for the County to become a voting member of the Carson Water Subconservancy District in a manner which causes no tax increase to occur in Storey County, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**13. DISCUSSION/POSSIBLE ACTION:** Consideration and possible action regarding disposal of 44 handheld radios and 20 car radios to be sold or donated to another law enforcement agency.

Sheriff Antinoro explained due to radio system upgrades and new radios purchased, they have radios that cannot be switched over to the new system. Some have been traded for up-graded radios. The rest have no use - they are looking to sell or donate them to an agency that is still on a system the radios can operate on.

Public Comment: None

**Motion:** I, Clay Mitchell, move to approve the disposal of 44 hand-held radios and 20 car radios to be sold or donated to another law enforcement agency, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**14. DISCUSSION/POSSIBLE ACTION:** Consideration and possible action regarding additional budget expenditure for RIMS NIBRS upgrade.

Sheriff Antinoro explained this request came up after the budget. The FBI is in the process of transferring information to the NIBRS system, which has a clearer reflection of crime statistics across the country and the Sheriff has to do the reports. In discussing upgrades, it was determined additional programming needed to be done. The cost is approximately \$16,000.

Comptroller Jennifer McCain: This has been reviewed with the Sheriff's Office and it is agreed this is a necessary option. This can be "made up" when the budget is augmented. It is an explainable - necessary expense.

Public Comment: None

Commissioner Gilman: Is this still being reviewed by the FBI? Is it possible they will not implement and adopt (the system)? Has it already been adopted - is this a process we are unable to ignore?

Sheriff Antinoro: The FBI is moving to this - it is still in review. In moving to the NIBRS system - accuracy of the reporting records has to be checked. There will be time spent on reviewing information for accuracy. They will be using this new system plus a back-up to verify accuracy of information. All other agencies with this same software, will go through a "spot-check".

**Motion:** I, Vice Chairman Mitchell, move to approve the \$16,000 additional expenditure for the RIMS NIBRS upgrade, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**15. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of an amount not to Clerk & Treasurer Vanessa Stephens exceed \$17,500 for the purchase of a Central Scanning; Absentee/Vote by Mail Hardware ImageCast Central Kit. The funds will be covered by Storey County's CARES Act funds allotment.

County Clerk Vanessa Stephens said this item is for purchase of the equipment that was used to process mail and absentee ballots during the 2020 election cycle. Due to everything going into mail-in, the size of the scanner had to be increased - which was going to be leased from Dominion. Purchase of the equipment is being offered at a good discount - \$7,500 off.

With the use of mail-ins in the last two cycles, Ms. Stephens feels there will be a big increase in requests for mail-in and absentee ballots in 2022. This equipment will enable them to process in minutes what would take hours with the small desktop scanner they have. This is a unique opportunity - she would love to take advantage of it.

Public Comment:

**Louise Pena, Lockwood resident:** Her experience with these scanners, in Lockwood, was very poor. After signing, you could not tell that she had signed - both times. Not sure it is worth our money. It is just a good way to do fraud. This is her opinion. She let the "powers that be" know her position.

Ms. Stephens clarified this is different equipment than what was in Lockwood. This is the scanner and software used at the courthouse to scan ballots. Thank you for bringing your concerns forward.

Vice-Chairman Mitchell: Knows there are concerns with the Dominion and questions of accuracy - that's not what we're here to decide or discuss. Is there is some flexibility locally on the choice of provider and machinery - or do we need to work with a particular system so that it integrates with the State and what have you?

Chairman Carmona said he has the same question.

Ms. Stephens: We do have the ability to pick who provides election equipment and software. 16 of the 17 counties in the State use Dominion. Carson City uses ES & S - everything is done on paper, they do not have the touchscreens. Clerks across the state and the Secretary of State went with Dominion over 10 years ago. She is very happy with their equipment and support.

Vice-Chairman Mitchell: To understand - this item is to make sure we are getting a good discount and also that it would come out of CARES Act funds - not funded from (the County) general fund.

Ms. Stephens: Correct. We are using CARES because the purchase is needed for the Covid mail-in election.

Vice-Chairman Mitchell: If there is delay, would we likely lose access to CARES Act funding?

Ms. Stephens: Yes.

Chairman Carmona: With concern regarding Dominion and the national election - this equipment is simply a desk-top scanner. Concerns, like information being changed as it was in-pur, would not be the case with this device.

Ms. Stephens: Right. This is a large paper scanner that processes mail-in ballots.

**Motion:** I, Commissioner Clay Mitchell, move to approve the purchase of the Central Scanning; Absentee/Vote by Mail Hardware ImageCast Central Kit, understanding that the funding will be covered by the Storey County CARE Act funds, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

## **16. RECESS TO CONVENE AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD**

## **17. ELECTION OF CHAIRMAN TO THE STOREY COUNTY BOARD OF FIRE COMMISSIONERS FOR A TERM OF ONE YEAR PURSUANT TO STOREY COUNTY CODE 2.04.008**

Vice Chairman Mitchell said he will make a motion.

**Motion:** I, Commissioner Clay Mitchell, make a motion that Chair Carmona serve also as the Chair of the Fire Board, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

## **18. ELECTION OF VICE-CHAIRMAN TO THE STOREY COUNTY BOARD OF FIRE COMMISSIONERS FOR A TERM OF ONE YEAR PURSUANT TO STOREY COUNTY CODE 2.04.008**

**Motion:** I, Commissioner Gilman, make a motion to elect Clay Mitchell the Vice Chairman to the Storey County Board of Fire Commissioners for a Term of one year pursuant to Storey County Code 2.04.008, **Action:** Approve, **Moved by:** Commissioner Gilman, **Seconded by:** Chairman Carmona, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**19. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of amendments to existing Storey County Fire Protection District (SCFPD) Policy 064-SCFD Compensation.

Human Resources Director, Tobi Whitten: Staff feels it is appropriate to offer incentive pay to the Fire Chief as is currently available to the Battalion Chiefs according to Policy 064. The proposed changes reflect this.

Public Comment: None

Fire Chief Loncar: This is a driving force to push people into further education as well as compensate them for what they bring back to the District. This was also meant to make this position more comparable to those around the region. He would like to continue to work with the Board to fix the last step - the Fire Chief position. And to work with Chief Nevin to fix the firefighter and Battalion Chief positions.

Vice Chairman Mitchell: He is supportive of the ability to tie compensation to merit - encouraging personnel to bring additional expertise to the District.

**Motion:** I, Commissioner Clay Mitchell, make a motion to approve the proposed amendments to Storey County Fire Protection District Policy 064-SCFD Compensation, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

## **20. RECESS TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**

**21. DISCUSSION/POSSIBLE ACTION:** Consideration and possible action, in accordance with NRS 278.577, Resolution #21-599 to establish the requirements for certifying and for continuing education for a person who, on a full-time basis, fills the position of building official, reviews plans or inspects a structure or building or a portion of a structure or building pursuant to NRS 278.570 or 278.575.

Ms. Whitten said in working with the Community Development Director, they have identified the need for a Resolution establishing certification and continuing education requirements for building officials. We will be in compliance with NRS.

Public Comment: None

Commissioner Gilman: This is a very important requirement and he supports it.

**Motion:** In accordance with NRS 278.577, I, Commissioner Mitchell, move to approve Resolution #21-599 to establish the requirements for certifying and for continuing education for a person who, on a full-time basis, fills the position of building official, reviews plans or inspects a structure or building or a portion of a structure or building pursuant to NRS 278.570 or 278.575, **Action:** Approve,

**Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**22. DISCUSSION/POSSIBLE ACTION:** Consideration of letters of interest for appointment of planning commissioners to serve a term representing Precinct 1 Virginia City District, Precinct 5 Virginia City Highlands District, and Storey County At-Large position on the Storey County Planning Commission.

Continued to January 19, 2021

**23. DISCUSSION/POSSIBLE ACTION:** Approval of business license Second Reading:

**A. Evo Electric LLC** - Out of County/4871 Ravello Dr., Sparks, NV

Public Comment: None

**Motion:** I, Clay Mitchell, move to approve the second reading of Item A, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

7. III For possible action, approval of 2021 Appointments to serve on state, county, and regional boards and committees:

1. Safety Committee – Jeff Holman – chair
2. Legislative Representative – Clay Mitchell and Austin Osborne with others, including department heads and staff as needed
3. Historic Fourth Ward School and Museum Board – Clay Mitchell - (changed to Jay Carmona)
4. Nevada-NACO – Lance Gilman with Austin Osborne as alternate
5. Nevadaworks – Lance Gilman with Austin Osborne as alternate
6. Virginia City Senior Center – Lance Gilman
7. Storey County Senior Center Board – Lance Gilman
8. Saint Mary’s Art Center – Jay Carmona
9. Western Nevada Development District (WNDD) – Clay Mitchell
10. Carson Water Subconservancy District – Kathy Canfield with Austin Osborne as alternate
11. State Land Use Planning Advisory Council (SLUPAC) – Kathy Canfield
12. Natural Resources Conservation Services (NRCS/USDA) – Kathy Canfield
13. Truckee River Flood Management Authority, Technical Advisory Committee – Lance Gilman with Kathy Canfield as alternate
14. Comstock Historic District Commission – Clay Mitchell
15. Nevada Commission for the Reconstruction of the V&T Railway – Clay Mitchell
16. Oversight of Fire District and Public Works – Lance Gilman
17. Economic Development Authority of Western Nevada (EDAWN) – Austin Osborne
18. Comstock Cemetery Board – Open for further action.
19. Northern Nevada Development Authority (NNDA) (elected official seat) – Clay Mitchell
20. Northern Nevada Development Authority (NNDA) (appointed official seat) – Austin Osborne
21. Storey County Wildlife Advisory Board – Rob DuFresne, Greg Hess Sr., Greg “Bum” Hess, Casey Kelly, and Rich Bacus
22. Washoe-Storey Conservation District – Kathy Canfield

The following will proceed with the second of two-year term on the Virginia City Tourism Commission (VCTC) per their 2020 appointments: Corrado DeGasperis (hotel representative); Ron Gallagher (at-large representative); Angelo Petrini (business district representative); A. Perry (motel representative); and Jay Carmona (county commission representative).

Mr. Osborne requested the appointment for item #3 - Fourth Ward School be changed from Clay Mitchell to Jay Carmona. Staff recommends the rest of the appointees as presented.

Nora Stefu, Historic Fourth Ward School Museum Director, thanked Mr. Carmona for returning to the Board.

Public Comment: None

**Motion:** I, Clay Mitchell, move to approve the Item No. 7 - III, with one adjustment to item #3, Jay Carmona instead of Clay Mitchell on the Historic Fourth Ward School Museum Board, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

#### **24. PUBLIC COMMENT (No Action)**

Chairman Carmona welcomed everyone back - and new Vice Chairman Clay Mitchell to the Board. Looking forward to 2021 being a great year.

#### **25. ADJOURNMENT of all active and recessed Boards on the Agenda**

The meeting was adjourned by the call of the Chair at 11:30 AM.

Respectfully submitted,

By: \_\_\_\_\_  
Vanessa Stephens Clerk-Treasurer