



STOREY COUNTY NEVADA

Title VI Complaint Procedures Discrimination Complaint Procedure for Storey County

Federal law prohibits discrimination on the basis of race, color, national origin, in any Storey County Public Works program or activity. This prohibition applies to all branches of SCPW, its contractors, consultants, and anyone else who acts on behalf of Storey County.

Federal law requires that Storey County report discrimination complaints to NDOT and FHWA. Complaints must be filed in writing and will be investigated within sixty days of submission. If you need assistance to file your complaint or need interpretation services, please contact the Community Relations Coordinator (Storey County's Title VI Coordinator).

Who is eligible to file a complaint?

Anyone who believes they have been excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any Storey County program or activity because of their race, color, or national origin, may file a complaint.

Discrimination includes lack of access, harassment, retaliation and disparate impacts from a program or activity. Harassment includes a wide range of abusive and humiliating verbal or physical behaviors. Retaliation includes intimidating, threatening, coercing, or engaging in other discriminatory conduct against anyone because they filed a complaint or otherwise participated in a discrimination investigation.

How do you file a complaint?

Complaints must be filed in writing within 180 days from the last date of the alleged discrimination. However, contact NDOT Title VI Coordinator if you believe your complaint may fall outside this deadline.

Reasonable efforts will be made to assist persons with disabilities, non-English speakers, and others unable to file a written complaint. For assistance in filing a complaint, please contact the NDOT Title VI Coordinator.

If a non-compliant condition is noted, notification will be sent to the Nevada Department of Transportation and the Federal Highway Administration.

Complaints or non-compliant conditions are NOT investigated by Storey County. Complaints may be submitted via mail, email, fax or in person to:

Community Relations Coordinator
P.O. Box 7
Virginia City NV 89440
(775) 847-0986 ext. 1

Complaints may be filed directly with the following agencies:

Civil Rights Officer
Nevada Department of Transportation
3014 W. Charleston Blvd., Ste. 150
Las Vegas NV 89102
(702) 730-3301
(702) 486-0487 fax
sbraih@dot.nv.gov

US Department of Transportation,
Federal Highway Administration,
Nevada Division
705 N. Plaza Street #220, Ste. 220, Carson City, NV 89701
Phone: (775) 687-1204
Fax: (775) 687-3803
Office email: nevada.fhwa@fhwa.dot.gov

What happens after a complaint is filed?

Title VI complaints must be investigated within sixty days. Investigating a complaint includes interviewing all parties involved and key witnesses. The investigator may also request relevant information such as books, records, electronic information, and other sources of information from all involved parties. You may specify if there is a particular individual or individuals that you feel should not investigate your complaint due to conflict of interest or other reasons.

Federal law prohibits retaliation against individuals because they have filed a discrimination complaint or otherwise participated in a discrimination investigation. Any alleged retaliation should be reported in writing to the investigator.

Title VI Complaint Form

Please complete this form to the best of your ability. If you need translation or other assistance, contact _____.

Name _____

Address _____ City _____ Zip _____

Phone: Home _____ Work _____ Mobile _____

Email: _____

Basis of Complaint (circle all that apply):

Race	
National Origin	
Color	

Who discriminated against you?

Name _____

Name of Organization _____

Address _____ City _____ Zip _____

Telephone _____

How were you discriminated against? (Attach additional pages if more space is needed)

Where did the discrimination occur?

Dates and times discrimination occurred?

Were there any other witnesses to the discrimination?

Name	Organization/Title	Work Telephone	Home Telephone

How would you like to see this situation resolved?

Have you filed your complaint, grievance, or lawsuit with any other agency or court?

Who _____ When _____

Status (pending, resolved, etc.) _____ Result, if known _____

Complaint number, if known _____

Do you have an attorney in this matter?

Name _____ Phone _____

Address _____ City _____ Zip _____

Signed _____ Date _____