

Storey County Propane Bid

PROPANE FUEL TERMS AND CONDITIONS

BID OPENING DATE: Wednesday, April 27, 2021
BID OPENING TIME: 2:00 P.M.
PLACE: Storey County Manager's Office
Storey County Court House
26 South B Street
Virginia City, NV 89440

AWARD DATE: On or before May 15, 2021

INSTRUCTIONS AND GENERAL CONDITIONS:

The term "VENDEE" herein shall mean Storey County Commissioners" acting by and through its Storey County Commissioners Board. The bid documents that form the agreement with Storey County are these General Conditions, The Tank Inventory, and the Bid Form.

- 1) Bids must be delivered on or before 2:00 p.m. April 27, 2021. All bids will be received at the Storey County Manager's Office-Storey County Court House, P.O. Box 176, 26 South B Street, Virginia City, Nevada 89440, and will be publicly opened at 2:00 P.M. at the Storey County Manager's Office April 27, 2021.
- 2) Bids shall be made on forms provided therefore; all quotations shall be printed or typewritten and signed by the bidder or his authorized agent.
- 3) Storey County will not be responsible for the premature opening of a bid not submitted in an envelope marked on the outside "Sealed Bid". Bids are subject to acceptance at anytime within thirty (30) days after bid opening.
- 4) Prices must be stated in units specified.
- 5) Prices bid shall be NET including discounts.
- 6) Award of contract shall be made by item or sub items.
- 7) The Commissioners reserve the right to reject any, and all, proposals or to accept any combination of proposals deemed best for the County.

TERMS AND CONDITIONS:

- 1) Propane must conform to all Federal, State, and County regulations as related to pollution control.
- 2) All deliveries of propane made from this contract shall be placed directly into storage tanks of all Storey County Departments as specified by item on the tank inventory.
- 3) All deliveries of propane shall be made on a "KEEP FULL" schedule as specified in fuel specifications and delivery destinations, unless otherwise indicated, "seasonal".
- 4) The contract award shall be for the period commencing on or before May 15, 2021 through May 15, 2024. If mutually agreed by both parties sixty (60) days in advance of the contract expiration date, the contract may be extended for up to an additional one year term.
- 5) The bid price shall be based on the TARGA San Francisco daily rack average price, including all applicable taxes, for delivery to the locations listed on the tank inventory of this document.
- 6) Tariffs given on the bid schedule shall be firm and effective upon award of bid through May 15, 2024.
- 7) The successful bidder will be required to submit a certified copy of the daily rack average price from TARGA San Francisco for the day of delivery with invoice for payment.
- 8) All tanks listed in the tank inventory shall be changed out within sixty (60) days. Successful bidder shall make temporary tanks available to all locations during the changeout period in the event of temperatures below 40 deg. F.
- 9) It shall be required that a written and/or metered ticket for each delivery of fuel accompany

all billings.

The County is required to pay the following taxes **ONLY**:

- * State of Nevada Road and Highway taxes;
- * County Road and Highway taxes;
- * E.P.A. superfund tax.

- 12) Contract may be canceled for cause by thirty (30) days written notice by either party.
- 13) Bidders shall submit a price per unit for installation of an automatic seismic shutoff valve for each tank.
- 14) Bidders shall provide a price schedule for tanks for possible purchase by the County. Prices shall include tank certification, delivery, placement, and install. Prices shall be valid for the contract duration. **County shall purchase a minimum of ten (10) tanks during the contract duration.**
- 15) A fine of \$1000.00 shall be assessed for each tank run-dry event. This fine may be applied to offset the propane cost to fill the tank that was allowed to run dry.

For **DELIVERY DESTINATIONS** see Tank Inventory

All County invoices shall be sent to: Storey County Comptroller
P.O. Box 432
Virginia City, NV. 89440

All School District invoices to: Storey County School District
P.O. Drawer "C"
Virginia City, NV. 89440

Each invoice shall state number of gallons delivered by location address and shall exclude Federal, State and County taxes as applicable.

DISCREPANCIES:

Should the bidder find discrepancies in the specifications or have questions relative to these documents, he shall at once notify Storey County Commissioners, Storey County Court House, Virginia City, Nevada Telephone (775)847-0968.

HAND DELIVER OR MAIL BID TO: PROPANE BID
Storey County Manager
26 South B Street
P.O. BOX 176
Virginia City, NV 89440

BID FORM PROPANE

TO: Storey County Commissioners:

Date: _____

The undersigned warranting examination of the instruction to Bidders and Specifications for providing propane to the Storey County Departments as specified below, hereby offers to furnish and deliver in accordance with the provisions of the terms, conditions and specifications relating thereto, the following for amount herein stated. Please indicate "NO BID" on items not quoted.

Please complete each line item. If you do not have an entry, please indicate.

Price per Gallon for County tanks _____

Yearly Tank Rental Charge _____

Price per seismic valve installation _____

Other Fees (specify) _____

Discount/Price per gallon for Storey County Employees _____

Discount/Price for Storey County Residents _____

COMPANY NAME: _____

CONTACT: _____

ADDRESS: _____

EMAIL: _____

PHONE:() _____

SIGNED BY: _____

Tank Inventory

<u>Site</u>	<u>Address</u>	<u>Tank Size</u>	<u>Tank Location</u>
Building Dept.	110 Toll Road Virginia City	1 – 500 gallon tank	15' southwest of building
Courthouse	26 South B Street Virginia City	2 – 500 gallon tanks	75' southeast of building
Fire Departments:			
Station 71	145 North C Street Virginia City	1 – 500 gallon tank	12' east of building
Station 171	145 North C Street Virginia City	shares tank with Station 71	
Training Bldg.	141 North C Street Virginia City	1 – 175 gallon tank	50' east of building
Station 72	2610 Cartwright Road Virginia City Highlands	2 – 500 gallon tank	65' northeast of building
Fire Residence	2610 Cartwright Road	1 – 250 gallon tank	40' north of building
Station 74	431 Canyon Way Lockwood NV	1 – 500 gallon tank	100' south of building
MT Community Ctr	500 Sam Clemens Mark Twain NV	1 – 500 gallon tank	30' north of building
Public Works	100 Toll Road Virginia City	1 – 1000 gallon tank	45' west of building
Water Plant	100 West South Street Virginia City	2 – 1000 gallon tanks	25' north of building
County Pool	106 Carson St. Virginia City	1 – 500 gallon tank	25' north of SW corner
Sheriffs Dept	205 South C Street Virginia City	1 – 350 gallon tank	14' south of building
Jail	911 State Route 341 Virginia City	1 – 1000 gallon tank	70' south of building
Piper's Opera Hse	12 North B Street Virginia City	2 – 500 gallon tanks	15' north of building

Comptroller's Office	10 South B Street Virginia City	1 – 500 gallon tank	15' west of building
Justice Court	800 South C Street	1 – 500 gallon tank	35' southwest of bldg.
Storey County Senior Centers:			
VC Senior Ctr.	100 East Mill Street Virginia City	1 – 288 gallon tank	20' south of building
Lockwood Senior Ctr.	800 Peri Ranch Road Lockwood, NV	1 – 500 gallon tank	50' south of building
St. Mary's Art Center	55 North R Street Virginia City	1 – 1150 gallon tank	100' east of building
Fourth Ward School	537 South C Street Virginia City	1 – 500 gallon tank	15' south of building
Fire Museum	125 South C Street Virginia City	1 – 250 gallon tank	12' south of building
Storey County School District:			
HG Elementary	191 South D Street Virginia City	1 – 1000 gallon tank	100' south of building
Middle School	127 Taylor Street Virginia City	1 - 1000 gallon tank	40' north of building
Middle School	127 Taylor Street Virginia City	1 – 1000 gallon tank	60' east of building
High School	95 South R Street Virginia City	1 – 300 gallon tank	20' north of building
High School	95 South R Street Virginia City	4 – 1000 gallon tanks	50' south of building

This inventory may be subject to change as county purchases, disposes, or modifies county buildings. County agrees to notify successful bidder of any changes within thirty (30) days of expected delivery service.