

NOTICE TO THE PUBLIC REGARDING PERSONAL INFORMATION IN COURT PAPERS

NRS 239B.030(1) prohibits including any personal information about a person in any document that is filed, or otherwise submitted to a government agency.

NRS 603A.040 defines “personal information” as:

1. “Personal information” means a natural person’s first name or first initial and last name in combination with any one or more of the following data elements:
 - (a) Social security number.
 - (b) Driver’s license number, driver authorization card number or identification card number.
 - (d) A medical identification number or a health insurance identification number.
 - (e) A user name, unique identifier or electronic mail address in combination with a password, access code or security question and answer that would permit access to an online account.
2. The term does not include the last four digits of a social security number, the last four digits of a driver's license number, the last four digits of a driver authorization card number or the last four digits of an identification card number or publicly available information that is lawfully made available to the general public from federal, state or local governmental records.

NRS 239B.030(3) requires governmental agencies to take necessary measures to ensure that notice of the provisions of this section is provided to persons with whom it conducts business.

NRS 239B.030(4) authorizes governmental agencies to require a person who files or otherwise submits any document to a government agency to provide an affirmation that the document does not contain personal information about any person or, if the document contains any such personal information. A government agency may refuse to file or otherwise accept a document which does not contain such an affirmation when required or any document which contains personal information about a person.

The purpose of this “Initial Appearance” affirmation is to ensure that the initial document(s) being filed does **not** contain personal information. The affirmation becomes part of the initial document. So you do not have to file an affirmation every time you file something, the Initial Appearance affirmation also states that no further affirmations are necessary unless a pleading which is filed contains personal information.

The Initial Appearance affirmation and Affirmation forms are posted on the First Judicial District Court and the Carson City Justice/Municipal Court’s websites for your convenience.